PERSONNEL SUPPORT ACTIVITY DETACHMENT MONTEREY'S MONTHLY NEWSLETTER

PLR'S CORNER

Vol 04 No.5
May 04

Important News

Close liaison between PLRs and PSD can greatly increase the quality of customer service. We are looking forward to our next successful PLR meeting. Everyone is encouraged to attend.

RECEIPTS/CUSTOMER SERVICE

RECORD OF EMERGENCY DATA-NAVPERS 1070/602(page 2): It is imperative that once PSD forwards page 2's to Parent Commands that they are returned to PSD in a timely manner. This will help to expedite the final process of member's reporting onboard, basic changes and/or finalizing of dependency changes. We request that all page 2's that are sent to the Commands be returned to PSD within 3 business days. We appreciate your support in this matter.

KOREAN DEFENSE SERVICE MEDAL(KDSM):
The KDSM is authorized for immediate issue for qualified navy personnel who have served in support of the Defense of the Republic of Korea from 28 July 1954 to a future date to be determined by the Secretary of Defense. The area of eligibility (AOE) encompasses all land area of the Republic of Korea, the contiguous water out to 12 nautical miles, and all air spaces above the land and water areas.

Basic eligibility:

1. In area of AOE for 30 consecutive days or 60 non-consecutive days.
2. Be engaged in actual combat during an armed engagement, regardless of time in AOE.
3. Be wounded or injured in the line of duty and require medical evacuation from AOE, regardless of time in AOE.
4. Regular assigned Aircrewman flying SORTIES into, out of, within, or over the AOE in support of Military Operations, see the Navy and Marine Corps Award Manual (Secnavinst 1650.1G) Art. 230.11 for Sortie qualification guidelines.

The award authority rests with Commanding Officers who have authority to award the Navy and Marine Corps Achievement Medal.

Veterans, retirees, next of kin may also request this medal for Navy personnel honorably discharged and meet the basic eligibility above. Submission guidelines are found in NAVADMIN 099/04.

For further assistance, please refer to NAVADMIN 099/04 or contact PSD.

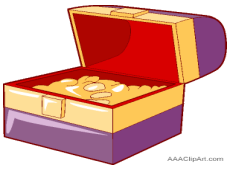
TRANSFERS

PORTCALL REQUEST:
All portcall request for personnel with PCS orders to ships and overseas locations (including Hawaii) are now required to have an email address of their sponsor, and, or their gaining command submitted to the Transportation Office with the travel request.

SUBMISSION OF TRANSFER PACKAGE:
Personnel on PCS orders who are requesting to fly to their new duty stations must submit their travel requests in advance to give sufficient time for Transportation Office to book their flights. This is especially applicable to those who are requesting overseas arrangements.

OVERSEAS SCREENING:
All overseas screening submissions to PSD must include a copy of the sent overseas screening message and the medical form approving overseas duty for personnel on overseas PCS orders, and, or their family members.

DISBURSING



BAH DURING PCS (E4 UNDER 4 YRS, AND LOWER): Effective Jan 1,2003 all members regardless of rank or years of service are entitled to BAH while in travel status between permanent duty station (PDS) on or after Jan 1,2003. Travel status between PDS includes travel under permissive orders, tdy en route, leave en route and proceed time. This change impacts only members without dependents, and in the pay grade (E4 less than 4 years or lower). Refer to MPA 33/04, 34/04.

TDY TRAVEL POLICY WITH REGARDS TO COMMERCIAL TRANSPORTATION AND RENTAL CARS: It is mandatory that travelers arrange commercial transportation, rental cars (if authorized), through an available CTO or in-house travel arranger in accordance with TRANSCOM policy. Government and or commercial lodging should also be arranged through the CTO. The CTO estimates the total cost for the trip (a "should-cost" estimate) forming the reimbursement basis. Refer to JFTR Appendix O.

PLR MEETING ATTENDANCE

27May2004

NARCEN San Jose

NMAU Monterey

NPS Monterey

NPS Monterey (Student Services)

All tenant commands are strongly encouraged to attend the monthly PLR meetings to maintain a sound line of communication. Close liaison between PLRs and PSD can greatly increase the quality of customer service. We are looking forward to our next successful PLR meeting. Everyone is encouraged to attend.